### OFFICE OF STATE AID ROAD CONSTRUCTION  
### STANDARD OPERATING PROCEDURES  

| Subject: S.O.P. CLAIMS FOR ADJUSTMENTS AND DISPUTES | S.O.P. NO. SA II-1-41  
| --- | ---  
| EFFECTIVE: October 15, 2001 | APPROVED  

| EFFECTIVE | ISSUED | SUPERSEDES | Distribution | APPROVED |
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| July 1, 2005 | July 1, 2005 | S.O.P. NO. SA II-1-41 | A, B, C, D, E | J. Brooks Miller, Sr.  

### PURPOSE:  
To Establish Uniform Policies and Procedures For Evaluating And Processing Contractor’s Claims For Adjustments And Disputes.

### 1. GENERAL:  
Contractor’s claims for adjustments and disputes must be submitted and processed as described in Subsection S-105.17 of the Standard Specifications.