
No special instructions are required for completing the form. As soon as the Contractor arrives on the project, the First Construction Report is to be completed by the Engineer and mailed to the State Aid Engineer. Copies are to be furnished the Division Administrator of the Federal Highway Administration (Federal Aid Projects Only) and the MDOT Materials Engineer.
**OFFICE OF STATE AID ROAD CONSTRUCTION**

**STANDARD OPERATING PROCEDURES**

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EFFECTIVE: July 1, 2005

ISSUED: July 1, 2005

Form SA FCR-1

Office of State Aid Road Construction
Mississippi Department of Transportation
Jackson, Mississippi

FIRST CONSTRUCTION REPORT

Project No.__________________________

__________________________ County

Contractor and Address: ________________________________

Contract Time Began: ______________________, 20__

Work Begun: ______________________, 20__

Date Specified in Construction Work

Order for Contract Time to Begin: ______________________, 20__

Estimated Labor Required _______ Days

Number of Men Employed ________________

Nature of Work:

Contractor's Superintendent, Address and Telephone Number:

County Engineer's Address: ________________________________

Telephone Number: __________________ (Office) __________________ (Res.)

Location of Office: ________________________________

__________________________ County Engineer

CC: , Division Administrator
    Federal Highway Administration
    Jackson, Mississippi

, State Materials Engineer
    Mississippi Department of Transportation
    Jackson, Mississippi